

Calgary Pub Darts Association



ALBERTA CONSUMER & CORPORATE AFFAIRS

THE SOCIETIES ACT

CALGARY PUB DARTS ASSOCIATION

**P.O. BOX 85303, ALBERT PARK
CALGARY, ALBERTA
T2A 7R7**

CONSTITUTION

BY-LAWS

RULES OF PLAY

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PART 1 - INTERPRETATION

1. In these By-laws, unless the context otherwise requires,
 - A) “Directors” means the Directors of the Society for the time being;
 - B) “ordinary resolution” means a resolution
 - (i) Passed by a majority of the votes cast by the members who voted in respect of that resolution,
 - (ii) Signed by all the members entitled to vote on that resolution;
 - C) “registered address” of a member means his address as recorded in the register of members;
 - D) “Societies Act” means the Societies Act of the Province of Alberta, Revised Statutes of Alberta 1980, from time to time in force and all amendments to it;
 - E) “Society” means the “Calgary Pub Darts Association”;
 - F) “Special resolution” means
 - (i) A resolution passed
 - a) At a general meeting of which not less than 21 days’ notice specifying the intention to propose the resolution has been duly given; and
 - b) By the vote of not less than 75% of those members who, if entitled to do so, vote in person.
 - (ii) A resolution proposed and passed as a special resolution at a general meeting of which less than 21 days’ notice

has been given, if all the members entitled to attend and vote at the general meeting so agree; or

(iii) A resolution consented to in writing by all the members who would have been entitled at a general meeting to vote on the resolution in person.

2. Words importing the singular include the plural and vice versa; and words importing a male person include a female person and a corporation.

PART 2 - MEMBERSHIP

3. The members of the Society are the applicants for incorporation of the Society, and those persons who subsequently become members, in accordance with these By-laws and who, in either case, have not ceased to be members.
4. The members of the Society shall be those persons admitted as such by the Directors, but other than those members who are incorporators such persons as may be eligible in accordance with the requirements of paragraph 5 hereof.
5. A person shall be eligible for membership if that person has made application for membership to Directors, has paid all the necessary fees and dues required, and has been accepted for membership by the Directors.
6. Every member shall uphold the objects of the Society and comply with these By-laws.
7. A person shall cease to be a member of the Society:
 - A) By delivering his resignation in writing to the Secretary of the Society or by mailing or delivering it to the address of the Society; or

- B) On his death or, in the case of a corporation, on it's dissolution; or
 - C) On the cancellation of his membership; or
 - D) On having been a member not in good standing for 12 consecutive months; or
 - E) At the discretion of the Team Captain.
- 8.1 The membership of a member may be cancelled by a special resolution of the members passed at a general meeting.
- 8.2 The notice of a meeting at which special resolution for cancellation is proposed to be passed shall be accompanied by a brief statement of the reason or reasons for the proposed cancellation.
- 8.3 The person whose membership is the subject of the proposed resolution for cancellation shall be given an opportunity to be heard by the Executive before the special resolution is put to a vote.
9. All members are in good standing except a member who has failed to pay his current annual membership fee or any other subscription or debt due and owing by him to the Society and he is not in good standing so long as such an amount remains unpaid.

PART 3 - MEETINGS OF MEMBERS

10. General meetings of the Society shall be held at such time and place, in accordance with the Societies Act, as may be determined by the Directors.
11. Any general meetings other than an annual general meeting are herein referred to as, and may be called, extraordinary general meetings.

12. The Directors may, whenever they think fit, convene an extraordinary general meeting. An extraordinary general meeting shall also be called by the President or Secretary upon receipt by him of a petition signed by twenty-five (25%) percent of the members in good standing, setting forth the reasons for calling such meeting, which shall be by letter to the last known address of each member, delivered in the mail eight (8) days previous to the meeting.
- 13.1 A notice convening a general meeting specifying the place, the day, and the hour of the meeting, and in case of special business, the general nature of that business, shall be given in the manner hereinafter in these By-laws mentioned, or in such other manner (if any) as may be prescribed by ordinary resolution, whether previous notice thereof has been given or not, to such persons as are entitled by law or under these By-laws to receive such notice from the Society. Accidental omission to give notice of a meeting to, or the non-receipt of notice of a meeting, by any member shall not invalidate the proceedings at that meeting.
- 13.2 All the members of the Society entitled to receive notice of a general meeting of the Society may, by unanimous consent in writing given before, during or after the meeting, or if they are present at the meeting by a unanimous vote, waive or reduce the period of notice of such meeting and an entry in the minute book of such waiver or reduction shall be sufficient evidence of the due convening of the meeting.
- 13.3 Except as may otherwise be provided by the Societies Act, where any special business at a general meeting includes considering, approving, ratifying, adopting or authorizing any document or the execution thereof or the giving of effect thereto, the notice convening the meeting shall, with respect to such document, be sufficient if it states that a copy of the document or proposed document is or will be available for inspection by members at the address of the Society or at some

other place in Alberta designated in the notice during usual business hours up to the date of such general meeting.

14. Subject to any extensions of time permitted by the Societies Act, the first annual general meeting of the Society shall be held not more than 15 months after the date of incorporation and thereafter an annual general meeting shall be held at least once in every calendar year and not more than 15 months after the holding of the last preceding annual general meeting.

PART 4 - PROCEEDINGS AT GENERAL MEETING

15. All business shall be deemed special business which is transacted at:
- A) An extraordinary general meeting other than the conduct of and voting at, such meeting; and
 - B) An annual general meeting, with the exception of the conduct of, and voting at, such meeting, the consideration of the financial statement and of the respective reports of the Directors and auditor, the election of Directors, the appointment of the auditor, the fixing of the remuneration of the auditor and such other business as by these By-laws or the Societies Act may be transacted at a general meeting without prior notice thereof being given to the members or any business which is brought under consideration by the report of the Directors.
16. No business, other than election of the chairman or the adjournment of the meeting, shall be transacted at any general meeting unless a quorum of members, entitled to attend and vote, is present at the commencement of the meeting, but the quorum need not be present throughout the meeting.
- 16.1 A quorum shall be a minimum of 10% of those members entitled to attend and vote at the meeting. The Directors, the

Secretary or, in his absence, an assistant Secretary, and the solicitor of the Society shall be entitled to attend at any general meeting but no such person shall be counted in the quorum or be entitled to vote at any general meeting unless he shall be a member entitled to vote there at.

- 16.2 A quorum shall be a minimum of three members entitled to attend and vote at the meeting. The Directors, the Secretary or, in his absence, an assistant Secretary, and the solicitor of the Society shall be entitled to attend at any general meeting but no such person shall be counted in the quorum or be entitled to vote at any general meeting unless he shall be a member entitled to vote there at.
17. If within 30 minutes from the time appointed for a general meeting a quorum is not present, the meeting, if convened upon the requisition of members, shall be dissolved. In any other case, it shall stand adjourned to the same day in the next week, at the same time and place, and if, at the adjourned meeting, a quorum is not present within 30 minutes from the time appointed for the meeting, the person or persons present and being a member or members entitled to attend and vote at the meeting shall be a quorum.
18. Subject to By-law 19, the President of the Society or in his absence, the Vice-President of the Society shall be entitled to preside as chairman at every general meeting of the Society.
19. If at any general meeting neither the President nor the Vice-President is present within fifteen minutes after the time appointed for holding the meeting or is willing to act as chairman, the Directors present shall choose someone of their number to be chairman or if all the Directors present decline to take the chair or shall fail to so choose or if no Directors be present, the members present shall choose one of their number to be chairman.

20. The chairman may and shall, if so directed by the meeting, adjourn the meeting from time to time and from place to place, but no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place. When a meeting is adjourned for thirty days or more, notice of the adjourned meeting shall be given as in the case of an original meeting. Save as aforesaid, it shall not be necessary to give any notice of an adjourned meeting or of the business to be transacted at an adjourned meeting.
21. No resolution proposed at a meeting need be seconded and the chairman of a meeting may move or propose a resolution.
 - 21.1 In case of an equality of votes, the chairman of the meeting shall be entitled to a casting or second vote.
22. A member in good standing present at a general meeting of the Society is entitled to one vote.
 - 22.1 At any general meeting a resolution is put to the vote of the meeting shall be decided on by a show of hands. The chairman shall declare to the meeting the decision of every question in accordance with the result of the show of hands and such decision shall be entered into the book of proceedings of the Society. A declaration by the chairman that a resolution has been carried, or carried unanimously, or by a particular majority, or lost or not carried by a particular majority and an entry to that effect in the book of the proceedings of the Society shall be conclusive evidence of the fact, without proof of the number or proportion of the votes recorded in favour of, or against, that resolution.
 - 22.2 Any corporation which is a member of the Society may by resolution of its Directors or other governing body authorize such person as it thinks fit to act as its representative at any general meeting of the Society. The person so authorized shall

be entitled to exercise in respect of and at such meeting the same powers on behalf of the corporation which he represents as that corporation could exercise if it were an individual member of the Society personally present and shall be counted for the purpose of forming a quorum if present at the meeting. Evidence of the appointment of any such representative may be sent to the Society by written instrument, telegram, telex or any method of transmitting legibly recorded messages.

22.3 Voting by proxy shall not be permitted.

23. Unless the Societies Act, the Objects of the Society or these By-laws otherwise provide, any action to be taken by a resolution of the members may be taken by an ordinary resolution.

PART 5 – DIRECTORS AND OFFICERS

24. The affairs of the Society shall be managed by a board of Directors consisting of a minimum of three (3) persons and a maximum of ten (10) persons.

24.1 Every Directors of the Society shall be deemed to have assumed office on the express understanding and agreement and condition that every Directors of his Society and heirs, executor and administrators and estate and effects respectively shall from time to time and at all times be indemnified and saved harmless out of the funds of the Society from and against all costs, charges and expenses whatsoever, which such Directors sustains or incurs in or about any action, tort, or proceedings which is brought, or commenced, or proposed against him for, or in respect of any act, deed, or matter or thing whatsoever made, done, or permitted by him or any other Directors or Directors in or about the execution of his duties, or his or their office, and also from and against all other costs, charges and expenses which he sustains or incurs in or about or in elation to the affairs thereof except such

- costs, charges or expenses as are occasioned by his own willful neglect or default.
25. The office of a Director of the Society shall be ipso facto vacated if;
- A) He is found to be mentally incompetent or becomes of unsound mind; or
 - B) He by notice in writing to the Secretary of the Society resigns his office.
26. At the first meeting of members of the Society, the appointee of the Calgary Pub Darts Association shall be elected or appointed for a two (2) year term.
- 26.1 The remaining Directors shall be elected or appointed for a two (2) year term.
- 26.2 Such Directors shall hold office until the second and first annual meeting, respectively, after the meeting at which they were elected or appointed or until their successors shall have been duly elected. All Directors shall be eligible for re-election or re-appointment if otherwise qualified. Thereafter, all Directors shall be elected or appointed for two (2) year terms and subject to the provisions of paragraph 25, shall hold office until the expiration of their terms or until their successors shall have been duly elected and qualified.
27. Every Directors of the Society shall be eighteen (18) or more years of age and shall be a member for one previous year at the time of election (with the exception of the first meeting of the Society).
28. The Directors may exercise all such powers and do all such acts and things as the Society may exercise and do, and which are not by these By-laws or by statute or otherwise lawfully directed or required to be nevertheless, to the provisions of;

- A) All laws affecting the Society; and
 - B) These By-laws.
29. The Directors may at any time and from time to time appoint a member as a Directors to fill a vacancy in the elected Directors.
30. No act or proceeding of the Directors is invalid only by reason of there being less than the prescribed number of Directors in office.
31. The members may by special resolution remove an elected Directors before the expiration of his term of office, and may elect a successor to complete the term of office.
32. No Directors shall be remunerated for being or acting as a Directors but a Directors shall be reimbursed for all expenses necessarily and reasonably incurred by him while engaged in the affairs of the Society.

PART 6 – PROCEEDINGS OF DIRECTORS MEETINGS

33. The Directors may meet together at such places as they think fit for the dispatch of business, adjourn and otherwise regulate their meetings and proceedings, as they see fit.
- 33.1 The Directors may from time to time fix the quorum necessary for the transaction of business and unless so fixed the quorum shall be a majority of the Directors then in office.
- 33.2 The President shall be chairman of all meetings of the Directors; but if at any meeting the President is not present within 30 minutes after the time appointed for holding the meeting, the Vice-President shall act as chairman, but if neither is present the Directors present may choose one of their number to be chairman at that meeting.

- 33.3 A Directors may at any time, and the Secretary, on the request of a Directors, shall convene a meeting of the Directors.
34. The Directors may delegate any, but not all, of their powers to committees consisting of such Directors or Directors as they think fit.
- 34.1 A committee so formed in the exercise of the powers so delegated shall conform to any rules that may from time to time be imposed on it by the Directors, and shall report every act or thing done in exercise of those powers to the earliest meeting of the Directors to be held next after it has been done.
35. The members of a committee may meet and adjourn and conduct its proceedings as they think proper.
36. For a first meeting of Directors held immediately following the appointment of election of a Directors or Directors at an annual or other general meeting of members, or for a meeting of the Directors at which a Directors is appointed to fill a vacancy in the Directors, it is not necessary to give notice of the meeting to the newly-elected or appointed Directors or Directors for the meeting to be duly constituted.
37. A Directors who may be absent temporarily from Alberta may send or deliver to the address of the Society a waiver of notice, which may be by letter, telegram, telex, or cable, of any meeting of the Directors and may, at any time, withdraw the waiver, and until the waiver is withdrawn;
- A) No notice of meetings of Directors shall be sent to that Directors; and
- B) Any and all meetings of the Directors of the Society, notice of which has not been given to that Directors shall, if a quorum of the Directors is present, be valid and effective.

- 38. Questions arising at any meeting of the Directors and committee of Directors shall be decided by a majority of votes.
- 38.1 In the case of an equality of votes the chairman shall not have a second or vote.
- 39. No resolution proposed at a meeting of Directors of committee of Directors need be seconded and the chairman of a meeting may move or propose a resolution.
- 40. A resolution in writing, signed by all the Directors and placed with the minutes of the Directors is valid and effective as if regularly passed at a meeting of Directors.

PART 7 – DUTIES OF OFFICERS

- 41. The Past President shall act as a resource person advising the Directors on matters relating to continuity and such other as may arise from time to time.
- 42. The President shall preside over and be responsible for the conduct of all Society meetings and through the Secretary shall call special meetings where required. If the First Vice-President fails to complete his term of office, the President may continue as President for the next ensuing year.
- 43.1 The First Vice-President shall deputize for the President in his absence. If the President is unable to complete his term of office during the year, he shall assume the office of President at that time.
- 43.2 The Second Vice-President shall work with the Entertainment and Publicity Director to ensure that the public receives public awareness of our activities. In conjunction with other members of the Executive he shall solicit donations for the benefit of the Society.

44. The Secretary shall attend all meetings and record the minutes of same. He shall conduct the general correspondence of the Society. He shall enroll all members and keep registration records. He shall perform all such duties as the Executive may from time to time require.
45. The Treasurer shall present to the annual general meeting a financial report on the financial position of the Society. He shall maintain and keep current a record of all transactions of the Society. He shall promptly deposit all monies received and belonging to the Society. He shall, with one other appointed member of the Executive, sign all cheques. He shall ensure that receipts or other appropriate documentation is retained for all disbursements. Any expenditures in excess of \$10.00 must be approved by the Executive.
46. The Entertainment and Publicity Director shall be responsible for all social functions and dart shoots (excluding ranked Tournaments) that are supported by the Society. He shall also be responsible for any and all publicity related to the Society.
- 47.1 The Head Statistician shall be responsible for the recording of information from score sheets and the distribution of CPDA standings on a timely basis.
- 47.2 The Statistician Co-ordinator shall co-ordinate between Divisional Statisticians and the Head Statistician.
48. The Directors may provide a common seal for the Society and they shall have power from time to time to destroy it and substitute a new seal in the place of the seal destroyed.
49. The common seal shall be affixed only when authorized by resolution of the directors and then only in the presence of the persons prescribed in the resolution or if no persons are prescribed, in the presence of the President of the Society.

PART 9 – BORROWING

50. For the purposes of carrying out its objects, the Society may borrow or raise or secure the payment of money in such manner as it thinks fit, and in particular by the issue of debentures, but this power shall be exercised only under the authority of the Society, and in no case shall debentures be issued without the sanction of a special resolution of the Society.
- 50.1 Subject to the Societies Act, the Directors may from time to time on behalf of the Society and subject to the above;
- A) Borrow money in such manner and amount, on such security, from such sources and upon such terms and conditions as they think fit;
 - B) Issue bonds, debentures and other debt obligations either outright or as security for any liability or obligation of the Society or any other person;
 - C) Mortgage, charge, whether by way of specific or floating charge, or give other security on the undertaking, or on the whole or any part of the property and assets, of the Society (both present and future).
- 50.2 The President alone shall sign all bills, notes, contracts and other evidences of or securities for money borrowed or to be borrowed, and execute any or all documents necessary for the above purposes.
51. The first auditor shall be appointed by the Directors who shall also fill all vacancies occurring in the office of the auditor.
52. At each annual general meeting the Society shall appoint an auditor to hold office until he is re-elected or his successor is elected at the next annual general meeting.

- 53. An auditor may be removed by ordinary resolution.
- 54. An auditor shall be informed forthwith in writing of appointment or removal.
- 55. No Director and no employee of the Society shall be auditor.
- 56. The auditor may attend general meetings.

PART 11 – NOTICES TO MEMBERS

- 57. A notice may be given to a member, either personally or by mail to him at his registered address, or by notice to the Team Captain.
- 58. A notice sent by mail shall be deemed to have been given on the second day following that on which the notice is posted, and in proving that notice has been given it is sufficient to prove that the notice was properly addressed and put in a Canadian post office receptacle.
- 59. Notice of a general meeting shall be given to;
 - A) Every member in good standing shown on the register of members on the day the notice is given, and
 - B) The auditor.
- 60. On being admitted to membership, a member is entitled to and the Society shall give him, without charge, a copy of the objects of the Society and By-laws of the Society.
- 61. These By-laws shall not be altered or added to except by special resolution.

ADMINISTRATION

1. DIVISION REPRESENTATIVE

The Division Representative shall be responsible for collecting scores from each match weekly forwarding this information to the Statistician on a weekly basis. He will also be required to attend Directors meetings as requested by the Directors. Any communications to the team Captains from the Directors will be passed on through these individuals.

2. TEAM CAPTAINS

Team Captains will be responsible for representing his team in all CPDA matters including, but not limited to, conduct of his team, collecting and remitting of all monies due to the CPDA and any other matters which may arise from time to time. It is at the discretion of the Captain as to whether all players on his roster shall play on a rotating basis, or whether one or two players will be designated as a spare and play only in the absence of a regular. This decision must be common knowledge to all players on the team. If a team Captain disregards his duty to the point that discord is created impeding or interfering with the efficiency of established procedures, then the Executive has the authority to request a replacement from the team.

3. THE GENERAL COUNCIL

The General Council shall comprise of the Executive, the Divisional Representatives and the team Captains. Only the registered Captain or Co-captain may represent the team at General Council meetings.

4. GENERAL COUNCIL MEETINGS

Meetings will be held as required during the year. Teams failing to be represented shall not be allowed to vote. The

quorum shall be one third of the General Council. If after 30 minutes from the stated starting time, a quorum has not been obtained, the meeting will be dissolved and reconvened at a later date. Non-Council members may attend the meeting of General Council but may address the meeting through their General Council representative and are not entitled to vote. When after due proceedings, vote is taken on any matter, the subject shall be closed and shall not be raised again during that season.

5. DISCIPLINARY COMMITTEE

The Executive shall select three (3) members from each division in the league (from different teams), from which five (5) members shall be selected by the Executive to form a disciplinary committee if required. No member will be selected if action is being contemplated against his team, a team in the same division or from the same pub. The President or his designated Executive member will in all cases chair Disciplinary Committee meetings.

5.1 CHARGES

Any member wishing to prefer charges against any other member shall do so in writing, a full description of the alleged misconduct and names of witnesses who will testify shall be contained therein. Such written charges shall be in the hands of the Secretary within three (3) days of the alleged misconduct. Under no circumstances shall any charges be accepted after the expiration of three (3) days.

5.2 DISCIPLINARY COMMITTEE HEARING

An accused member shall be notified in writing by the Secretary that he is required to attend a disciplinary committee hearing, the alleged misconduct shall be written out in the notification along with names of all witnesses and

the person making the allegations. Such notification shall be given a full seven (7) days before the date of the hearing. If the accused member fails to appear before the hearing after being duly notified in writing seven (7) days prior to the date of the hearing, the disciplinary committee will conduct the hearing in his absence and will make their ruling after listening to the evidence. One of the committee shall act as recorder and give a written report to the Secretary on the results of their findings within 24 hours of the hearing. The accused member will be advised by phone within 24 hours of receiving the findings. This will subsequently be confirmed in writing.

5.3 DISCIPLINARY ACTION

The Disciplinary Committee shall, if finding an accused member guilty of the allegations made against him, shall take one of the following actions;

- A) Reprimand
- B) Suspension
- C) Expulsion

No member shall receive more than one (1) reprimand during a season, on the second guilty verdict he shall be suspended or expelled.

6. INTERPRETATION

In the event of any doubt arising as to the intention or purpose of any of the CPDA By-laws, or in the case of any matter not covered herein, the matter shall be referred to the General Council and its' interpretation shall be final. The underlying principle shall thereafter become embodied in the By-laws.

RULES OF PLAY

PART 1 - DART BOARD

The dart board shall be of the standard clock with a double bull pattern and shall be a bristle/fibre board. The centre of the bull shall be 5 feet 8 inches or 1.73 metres from the floor.

The spacing between dart boards (bull to bull) will be a minimum of 60 inches. Unrestricted behind the oche line for standing is not less for each board. There shall be a minimum of 7 feet unobstructed ceiling height for each board.

The lighting for each board is to be a minimum 100 Watt non-glare reflector flood. Lighting fixtures should not obstruct the face of the board in any manner and should be directed towards the board's surface.

PART 2 – THROWING DISTANCE

The oche shall be 7 feet 9¼ inches or 2.368 metres measured horizontally from the face of the dart board.

An adequate oche line marking must be supplied for each board.

PART 3 – TOE LINE

No player shall deliver a dart with his footwear in any other position than completely behind the toe edge of the line. Any player in breach of this rule shall first be warned by the opposing captain in the presence of his own captain and any dart subsequently thrown in breach of this rule will not score.

PART 4 – SCORING

Darts shall only score, the point of which shall remain in the board, within the outer double ring wire. The score obtained is counted from the side of the segment wire in which the point entered the board.

The inner bull shall count as 50 and shall be deemed a double. The outer bull shall count as 25.

The player at the line may request information as to what has been scored. This information shall be given by the marker. If the information given is wrong and the mistake not picked up by the time the next player of the same team throws his first dart, then the score on the score board shall be deemed correct.

During regular league play, the only people who can give information to the player who is at the line with regards to what score is required and how to obtain it are team members. This information can only be given if the player steps back from the line and requests it. Team members shall not be allowed to stand behind a player telling him what to shoot for.

The score board shall be clearly marked at the completion of a turn, showing both the score made and the score required. It is the responsibility of the player to ensure that the marker has recorded the correct score before removing his darts from the board.

The bust rule shall apply, i.e. if a player scores more than the required score, then the score shall remain at what it was before the turn.

The game ends when the double is hit regardless of other darts thrown.

Score boards should be of a permanent type, chalk boards should have either a black or green surface. They should be no smaller than 24 inches by 16 inches. Chalk, dry erase pens and erasers should be available for all boards. Electronic score boards are not permissible.

PART 5 – SCOREKEEPERS

Scorekeepers shall be provided by the home team, as long as both Captains are in agreement as to the person chosen.

PART 6 – SCORESHEETS

Official scoresheets shall be issued to all team Captains. Both Captains shall sign both scoresheets at the completion of the match and this signifies that they are in agreement as to the scores recorded. Protests shall not be allowed after the Captains have signed the scoresheets (see PART 9 - PROTESTS). Players who score 180s, 171s and high finishes shall have their names recorded on the scoresheet and both Captains shall initial the entry. Failure to record these will result in the loss of the score and requests to register these scores at a later date will be denied.

The Captains are responsible for sending their scoresheets to the Statistician. In the event of a scoresheet not being received by the stated deadline, both Captains involved shall be contacted and be given another 2 days to send in a duplicate scoresheet. If no scoresheet is received at this time, all individual and team points will be revoked permanently.

PART 7 – MATCH PLAY

All matches in the CPDA shall be played on Monday evening commencing at 7:30 at the pub designated as the home team in the schedule. An allowance of 15 minutes shall be given for late comers. Any team that cannot field **five** registered players

by 7:45pm shall forfeit the match. The official time shall be deemed by satellite controlled phones (e.g. iPhones). The opposing team shall be awarded two (2) match points and enough team points to win the night:

Division 1 will receive 11 points;

Division 2 will receive 9 points.

Division 3 will receive 9 points.

Division 4 will receive 9 points.

If a team fields only five players, then that team shall forfeit two (2) singles matches and shall play as per the CPDA Line Up tables which are issued to the Captains at the beginning of each season.

If both teams field only five players each, the **maximum** points for the night are as follows:

Division 1 – 15 points – 9 games of doubles, 6 games of singles

Division 2 – 13 points – 8 games of doubles, 5 games of singles

Division 3 – 13 points – 8 games of doubles, 5 games of singles

Division 4 – 13 points – 8 games of doubles, 5 games of singles

If both teams cannot field five players by 7:45pm, then neither team will receive any match or team points.

PART 7.1 - FORMAT OF PLAY

All games are in SIDO format (single in, double out)

Division 1:

Doubles: 501 – best of 3 games

Singles: 501 – best of 5 games

Division 2:

Doubles: 501 – best of 3 games

Singles: 501 – best of 5 games

Division 3:

Doubles	501 – best of 3 games
Singles	501 – best of 5 games

Division 4:

Doubles	501 –best of 3 games
Singles	501 –best of 3 games

PART 7.2 - BREAKS BETWEEN MATCHES

After a round of matches has finished, players have 7 minutes to get to their next match. If the 7 minutes expires and a player is absent, the opposing team wins that match.

PART 8 - POSTPONEMENTS

There shall be no postponements of matches unless sanctioned by the Executive for nights of adverse weather. The purpose of carrying 9 players on a roster is to ensure that a minimum of 5 players are available on any given match night.

PART 9 – PROTESTS

- 9.1 All protests or disputes regarding playing conditions (position of board or oche, type of board, board height, length of oche, condition of board, toe line, lighting, etc.) must be made before play commences, otherwise this will signify that playing conditions were satisfactory and agreed to by the competitors taking part in the match. Failing settlement on the spot, the match shall be played under protest and the scoresheet shall be marked as being “UNDER PROTEST”.
- 9.2 All protests must be made in writing, full reasons being stated and must be sent, with the scoresheet, to the Secretary within 24 hours of the match in question. The protest shall be accompanied by a protest fee (determined by the Executive). If the protest is upheld, the fee will be returned.

- 9.3 Any protests on the night must be written on the scoresheets prior to the Captains' signing.
- 9.4 In the case of ineligible players, any Captain has the right to contact a member of the CPDA Executive to establish player status. Should a protest be needed, please see 9.2.
- 9.5 Any other protests re: conduct, time, scores, dress code or any other reason shall remain as in 9.2.

PART 10 – TEAMS

- 10.1 A team shall consist of a maximum of 9 and a minimum of 6 registered players. Each team shall appoint a Captain and a Co-Captain. These individuals shall be made know to the Executive at the time of team registration. Five players of the team shall constitute a legal lineup on any evening of CPDA play.
- 10.2 Team registration shall be on a date set by the Executive at the Annual General Meeting, and shall be at least one week before the scheduled commencement of play. To register a team, it must have a minimum of six (6) players. If the Captain wishes to add players, then he must register those additional players and pay the set fees before those players may play.
- 10.3 No unregistered player may play for any team in the CPDA. If a team fields an unregistered player, it will result in the forfeit of all matches in which the unregistered player participated (see 9.4).
- 10.4 Membership dues must be received in full at the time of team registration. The amount required shall be set by the incoming Executive at the Annual General meeting.
- 10.5 No player may transfer from one team to another team after the registration date, without there being sufficient extenuating circumstances to warrant such a move. This move will be subject to the approval of the Executive.

- 10.6 If a player quits the CPDA, he will be de-registered and he may not play for any team for the rest of the season. The team may then acquire a non-registered player to replace the one who has quit.
- 10.7 If a team member is suspended by the Disciplinary Committee, the team may not pick up another player to replace him for the duration of that member's suspension.
- 10.8 If a team fires a player, then the Captain must inform the Executive of what has transpired. With the approval of the Executive, the team may replace the fired player with any non-registered player. An approved Change of Player form must be delivered to the Executive by not later than the Friday preceding the match in which the replacement will compete, accompanied with a fee for each replacement. This fee will be decided by the Executive before commencement of play each season. Failing approval of the Executive, the team shall play without the services of a replacement player. Subject to the approval of the Executive, the fired player may seek an alternate team with which to play.
- 10.9 Teams registered in the CPDA, located in a venue for the purposes of CPDA play, must play the entire season for that venue. If, after registration, a team registered through a sponsoring venue wishes to leave without the consent of the venue management, they will be de-registered for the remainder of that season. If, on the request of the venue management, a team is asked to leave, there will be no penalty applied to the team. A new venue must be approved by the CPDA Executive.
- 10.10 If a team withdraws from the CPDA during the season, all point that other teams have scored against that team become null and void.

PART 11 DIVISIONS

- 11.1 CPDA play shall be on a divisional basis. The number of divisions and the number of teams shall be decided by the Executive, based on the number of teams entered on the registration date.
- 11.2 A team's standing in a division is determined by the number of match points that they have obtained. In the event that two or more teams are tied, then the number of section points won shall determine their respective positions. At the end of play of a season, if two or more teams have the same number of match and section points, then they shall play each other until a clear winner can be determined.
- 11.3 At the end of each season, the bottom three teams in a division will start the next season in the next lower division, if there is one; the top three teams in a division will start the following season in the next higher division, if there is one.
- 11.4 To be eligible to resume play the following season in the position that the previous season dictated, the team must retain a majority of its players from the previous season's roster. If this is not the case, it is solely an Executive decision as to which division that team plays in.